



Adjunct Music Lessons Program 2025-2026

THE MUSIC LESSON PROGRAM AT PDS OPERATES ON AN ADJUNCT BASIS, WITH INSTRUCTORS ACTING AS INDEPENDENT CONTRACTORS. UPON ENROLLMENT, THE INSTRUCTORS WILL REACH OUT TO YOU INDIVIDUALLY TO INTRODUCE THEMSELVES, SHARE THEIR TEACHING METHODS, PROVIDE THEIR CONTACT INFORMATION, AND ADDRESS ANY QUESTIONS YOU MAY HAVE. IT IS IMPORTANT TO RECOGNIZE THAT THESE LESSONS REQUIRE A SIGNIFICANT INVESTMENT OF TIME AND EFFORT FROM BOTH THE INSTRUCTOR AND THE STUDENT/PARENT. STUDENTS SHOULD ARRIVE AT LESSONS FULLY PREPARED WITH ALL NECESSARY MATERIALS AND ASSIGNED WORK. INSTRUCTORS RESERVE THE RIGHT TO DISCONTINUE LESSONS IF STUDENTS CONSISTENTLY COME UNPREPARED OR FAIL TO BRING THE REQUIRED MATERIALS.

LESSONS/TEACHERS

- GUITAR/BASS/UKULELE - **Ken McGloin**
- DRUMS - **JOE CAROZZA**
- PIANO - **Debbie Major**
- VOICE - **Debbie Major**

SCHEDULING. We offer lessons before, during, and after school.

FEES

- Tuition is \$600 per semester (payable to the instructor).
- **A \$75 per semester administrative fee (payable to PDS) must also be paid through the Adjunct Music Lessons Program Signup on the Poughkeepsie Day School Website (poughkeepsieday.org/music-lessons) or MyPDS.**
- Each student is entitled to 15 half-hour lessons for 7 1/2 hours of instruction per term.
- Lessons coincide with the school calendar. Schedule details will be worked out with each instructor.
- **Payment in full is due at the beginning of each semester** (September and January).
Please arrange payment to the individual instructor for the full amount. Payment is non-refundable.
- Parents must inform the instructor directly *in advance* if the student is ill or will be away on a field trip during a lesson time. A make-up lesson will be scheduled *only if advance notice has been given*. Lessons will not begin until tuition has been paid.
- If a teacher cancels a lesson, a makeup will be scheduled.
- If a student misses a lesson because of an emergency, a makeup will be scheduled.
- If school is canceled because of inclement weather, a makeup will be scheduled.
- Absence for any other reason will not be made up.

If you have questions, please get in touch with Ken McGloin, Adjunct Program Director, at kmcgloin@poughkeepsieday.org.

STUDENT NAME: _____

I have read and I understand the above terms. _____

Parent signature

Please complete and return to: Ken McGloin, 845-399-6464, or kmcgloin@poughkeepsieday.org

Parents' names _____

Phone number _____

Grade _____ Teacher/advisor _____ : How many years have you studied _____

Lesson time preferred: day of week _____ during school _____ after _____ before _____

If during school hours, what time would your child prefer: lunch _____ P.E. _____ choice _____

Ensemble playing desired _____

Plays what other instruments? _____